E-LEAVE MANAGEMENT SYSTEM
**GUIDELINE TO ADD SHORTCUT AT ANDROID HOME SCREEN**

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Step 1 – Open Internet / Google Chrome at Android Home Screen	Step 2 – Type or copy this link https://e-registration.bhic.com.my/eregistration/eleave/
Step 3 – Android will display the portal	Step 4 – Click and find option for Add Page To
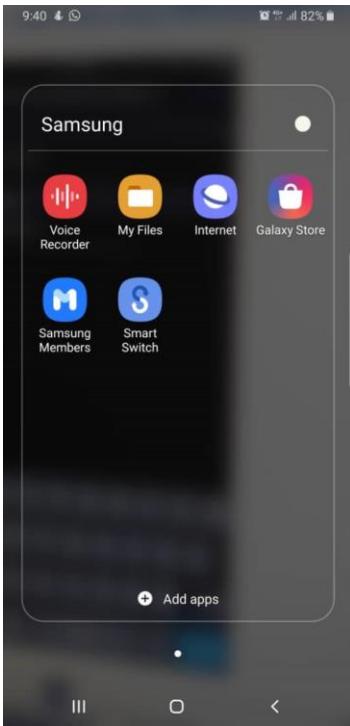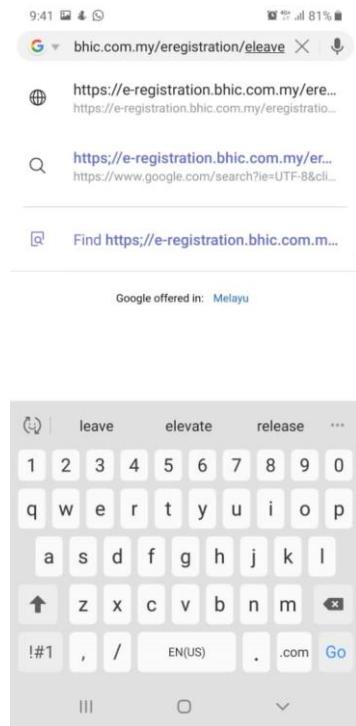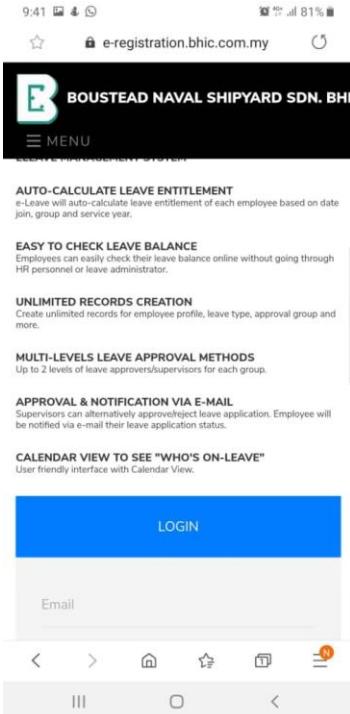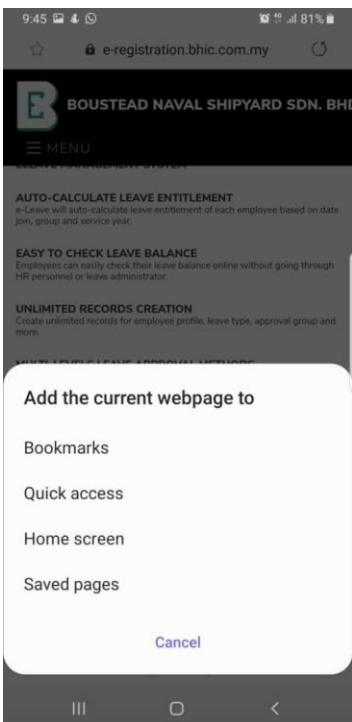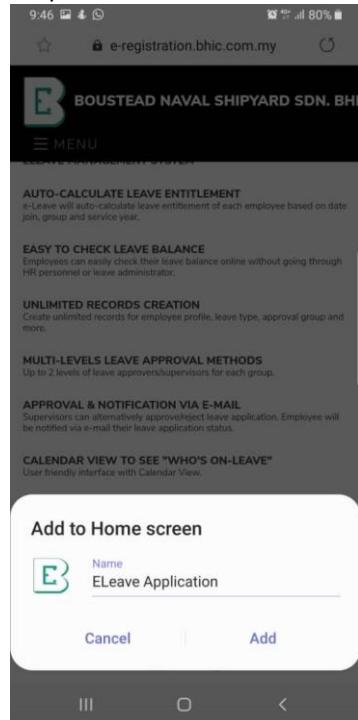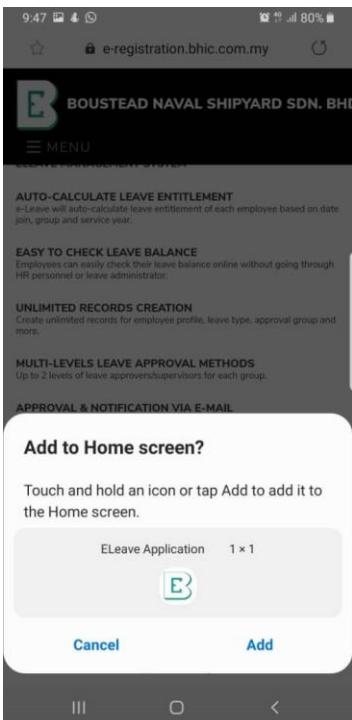
| Step 5 – Select Home screen	Step 6 – Rename the name to E-Leave Application
Step 7 Click Add	Step 8 New shortcut will be created at your home screen